



### Dane County Drainage Board:

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## **Minutes Annual Meeting April 13, 2023**

District Policies on trees, brush, and the leveling of spoils. The property owners within the districts are required to maintain adequate access to the district drains to ensure that maintenance and repair work can be completed. Leonard also noted a caveat within the statutes that said property owners need to be informed in advance for any tree removal where the diameter of the tree is greater than 8 inches. Leonard recommended a review of the written policy from Outagamie County and he would bring this back to the board. The intent would be for the Board to adopt a more specific policy.

An engineering study is being completed on Drainage District #7. Once complete, a plan identifying the work to be completed for repair and maintenance will be created. The plan will be reviewed by the Board and the State drainage engineer.

A review of the loan status for Districts 8 and 9 was covered.

The assessment process and how an assessment is calculated was reviewed by Bill Ringelstetter. An assessment is based on multiple factors, such as land use and soil types. Bill also stated that residential and commercial properties have a fixed flat fee. Leonard indicated that compared to other districts along with increases in costs associated with engineering, permitting, legal, and maintenance operations that the minimum fees should be increased.

- Leonard Massie made the following motion:
  - The minimum fee for agricultural properties be set at \$250, a flat fee for residential be set at \$250 and a flat fee for commercial properties set at \$500
  - The motion was seconded by Bill Ringelstetter
  - The motion was passed.

### Assessment of Approval

#### District Assessment for Costs

- District Rattlesnake Separation #3 (DD15)
  - The need for the assessment for costs is for an engineering study to be completed, bring the district maps up to current, and begin necessary maintenance and repair work
  - Leonard moved to pass an assessment for costs in the amount of \$50,000, the motion was seconded by Bill Ringelstetter
  - The motion was passed
- District 4
  - The need for the assessment for costs is for ongoing repair work. The primary drain is an old underground tile system which has been collapsing. The assessment is recommended to fund all necessary repair work
  - Leonard moved to pass an assessment for costs in the amount of \$45,000, the motion was seconded by Bill Ringelstetter
  - The motion passed

- District 7
  - The need for the assessment for costs is for the engineering study, development of a cleanout plan, permitting and the start of cleanout work
  - Leonard moved to pass an assessment for costs in the amount of \$50,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 8
  - The need for the assessment is to continue with the necessary cleanout activities off the main channel. The work will focus on lateral drains
  - Leonard moved to pass an assessment for costs in the amount of \$35,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 9
  - The need for the assessment is to continue with the necessary cleanout activities off the main channel. The work will focus on lateral drains
  - Leonard moved to pass an assessment for costs in the amount of \$35,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 10
  - The need for an assessment for costs is for necessary maintenance and repair work. Leonard identified that the underground tile system is collapsing. An engineering study will need to be completed
  - Leonard moved to pass an assessment for costs in the amount of \$10,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 12
  - The need for an assessment for costs is for the necessary maintenance and repair of the district main and laterals.
  - Leonard moved to pass an assessment for costs in the amount of \$40,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 16
  - The need for the assessment for costs is for the necessary maintenance and repair work. The ditch in section 24 has obstructions and the culvert was blocked by debris. The main tile has a blowout and needs to be examined and repaired
  - Leonard moved to pass an assessment for costs in the amount of \$40,000, the motion was seconded by Bill Ringelstetter
  - The motion passed
- District 28
  - The need for the assessment for costs is for the maintenance and repair work. It was noted that on Oak Park Road there are trees obstructing the flow. The Merrick Dam has deteriorated further. The railroad bed has been modified and gravel has found its way into the channel
    - Leonard moved to pass an assessment for costs in the amount of \$34,000, the motion was seconded by Bill Ringelstetter
    - The motion passed

Public Comment

Adjournment